PageCenterX

Content Management. Simplified.

Archiv@lution

It's been nearly four decades since the first mention of the "paperless office." The world is still waiting. However, most organizations do have an online system to store and view documents. In fact, many have two or more separate archives, often acquired through mergers & consolidations. Often, these environments are antiquated and non-scalable.

Today's enterprises need more than a document archive. Business users require fast and simple access to information from anywhere, delivered to anyone, in any form.

Forget paperless offices and disparate archives. You need information on demand that delivers better, faster business decisions and lower operational cost. PageCenterX® content management software lets your organization harness the full potential of your enterprise documents.

It's your information. Make the most of it.

Unlock the Value of Documents

PageCenterX software from Levi, Ray & Shoup, Inc. (LRS) goes beyond simple document archiving. This scalable, browser-based solution:

Saves money and improves employee productivity by providing instant document access and hardcopy reduction
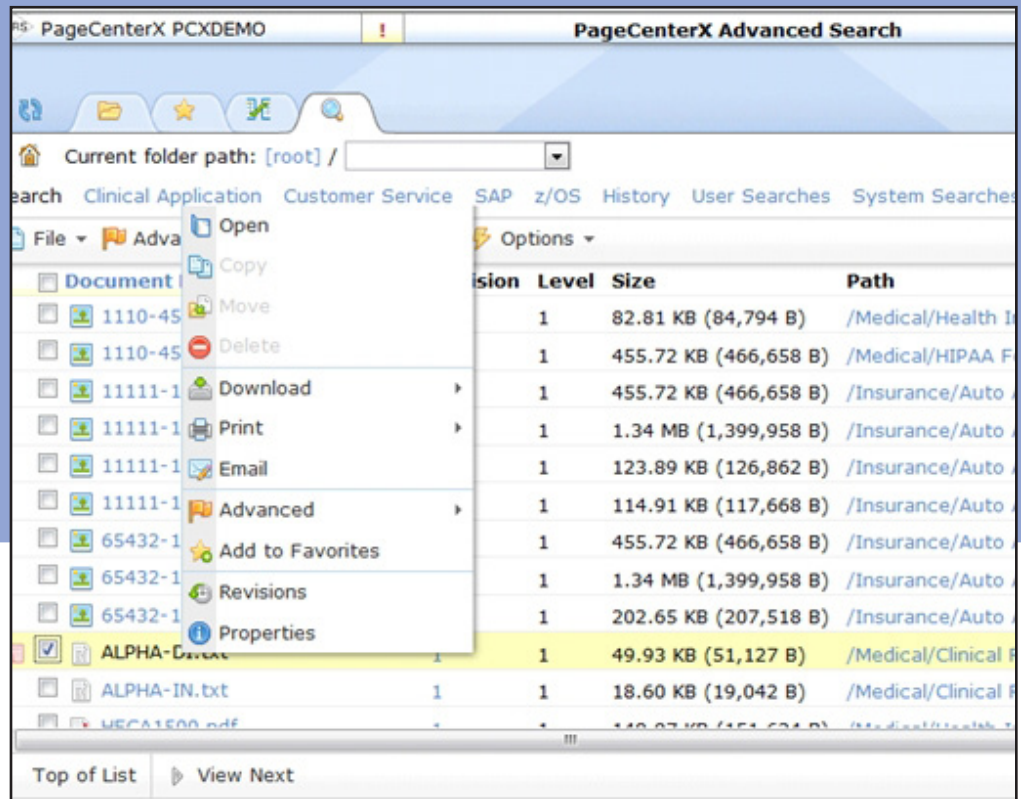
Connects document workflows with critical business processes, letting users easily import hardcopy documents for online access, "subscribe" to recurring document types, and receive email report notifications

Leverages existing infrastructure investments through integration with popular business applications, office productivity suites, and network security solutions

Facilitates e-discovery and compliance efforts with sophisticated search & auditing facilities as well as automated data retention/expiration rules

<LRS®>

PageCenterX users can instantly access documents in electronic form, create custom searches, and share information with authorized recipients. The solution improves worker productivity and lowers output-related costs.

Real Customers. Real Metrics.

- A global vehicle company reduced their print volumes by over 2 million pages.

- A large electronics retailer saved over $350,000 per year by adopting a view-not-print strategy using PageCenterX software.

- A European manufacturer decreased the time to retrieve invoice data from 16 hours per week to just seconds.

- Employees at an international metals processor lowered their paper usage by 90% after installing PageCenterX software.

Works the Way You Do

Documents play a critical role in nearly every business transaction. But few workers actively manage their reports and other business correspondence. PageCenterX software lets you spend more of your time using data and less time looking for it.

The intuitive PageCenterX interface provides web-based facilities to access, search, and annotate any document regardless of format. Support for Active Directory and LDAP ensures secure user access to content with no additional administrative burden.

For users on the go, the PageCenterX mobile interface offers a simple yet powerful way to access documents wherever they are needed. Authorized users can also share documents electronically by sending a link or an attachment to an email recipient.

Workers in healthcare, manufacturing, and other industries often rely on an integrated application environment for the majority of their work tasks. PageCenterX software provides a documented interface for seamless connectivity to packaged software or custom-developed applications.

Built-in integration with the Microsoft Office productivity suite lets users open documents from or save documents to PageCenterX storage – all without leaving the Excel spreadsheet, MS-Word document, or other Microsoft application.

Advantage? End-user acceptance – business users get the benefits of robust content management without having to learn a new software package.

PageCenterX Features & Benefits

FEATURES	BENEFITS
Electronic document storage & distribution	Saves money by reducing the need for hardcopy distribution and print-related infrastructure
Light footprint, web-based architecture	Provides easy access for office-based and mobile users
Integration with Microsoft Office suite	Enables end users to save files to and retrieve from PageCenterX storage without leaving Word, Excel, etc.
Extensive audit facilities and access records	Aids in e-discovery and compliance efforts
Integration with document imaging devices (e.g., HP MFPs, Kofax capture solutions, etc.)	Saves time by archiving documents directly from device ("Scan2PCX" feature available on select HP MFPs)
Streamlined interface for mobile devices	Enhances usability for mobile workers on the go
Support for multiple document formats and computing platforms	Protects your investment in existing hardware, software, and document data streams

LRS at Your Service

The best technology in the world won't save you money if it's not implemented correctly. That's why LRS offers a full range of services to help customers evaluate their document delivery requirements, develop output strategies, and execute them on time and on budget.
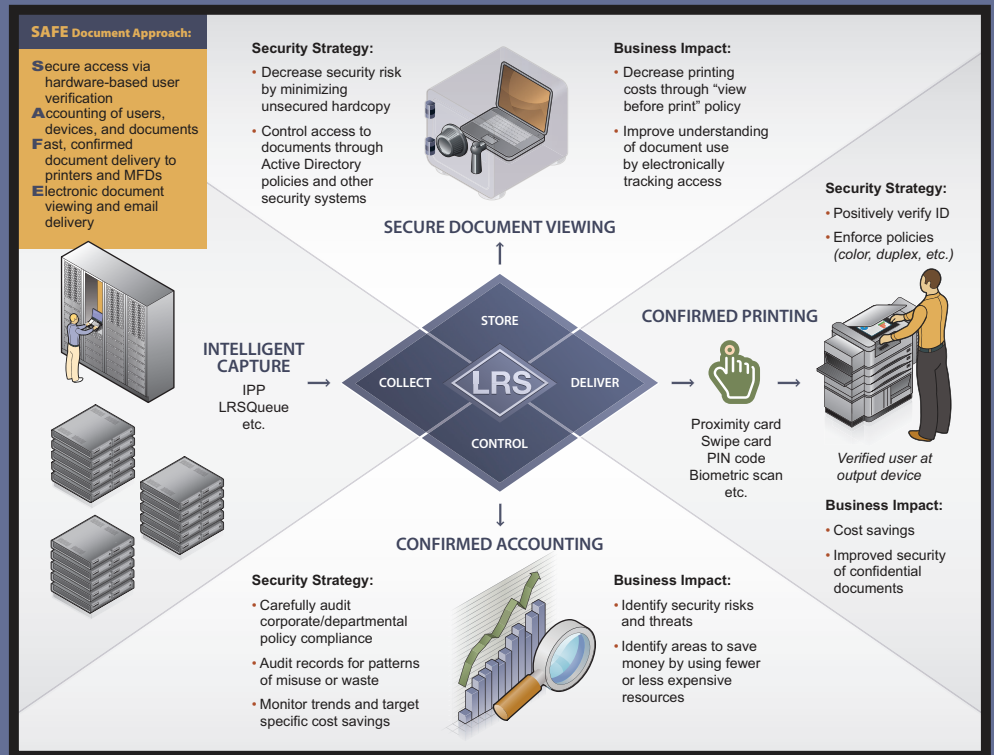
Conversion Services

For the enterprise with one or more existing archives, change can be as intimidating as it is challenging. Let LRS do the heavy lifting. LRS® consultants have a versatile set of conversion utilities designed to safely migrate data to PageCenterX format — and the skills to make them work for you.

Following a structured conversion methodology, LRS consultants use these utilities to convert business data and associated metadata. Working with client stakeholders, LRS tailors conversion tools to the specific customer environment and then provides these tools to the customer to migrate their data into the LRS solution.

Staff and Administrator Training

To get the most value from your software investment, your users and administrators need to learn the full capabilities of the PageCenterX software. LRS can provide administrator and end-user instruction in either "train-the-trainer" or direct training format, depending on your needs.

LRS Output Server software handles all aspects of document capture, delivery, storage, and accounting. The platform-independent solution eliminates the need for costly print servers and reduces IT labor, business capital, and operational print services costs.

SAFE Document Approach:

Secure access via hardware-based user verification
Accounting of users, devices, and documents
Fast, confirmed document delivery to printers and MFDs
Electronic document viewing and email delivery

SECURE DOCUMENT VIEWING

Security Strategy:
- Decrease security risk by minimizing unsecured hardcopy
- Control access to documents through Active Directory policies and other security systems

Business Impact:
- Decrease printing costs through "view before print" policy
- Improve understanding of document use by electronically tracking access

INTELLIGENT CAPTURE
IPP LRSQueue etc.

STORE
COLLECT — LRS — DELIVER
CONTROL

CONFIRMED PRINTING
Proximity card
Swipe card
PIN code
Biometric scan
etc.

Verified user at output device

Security Strategy:
- Positively verify ID
- Enforce policies (color, duplex, etc.)

Business Impact:
- Cost savings
- Improved security of confidential documents

CONFIRMED ACCOUNTING

Security Strategy:
- Carefully audit corporate/departmental policy compliance
- Audit records for patterns of misuse or waste
- Monitor trends and target specific cost savings

Business Impact:
- Identify security risks and threats
- Identify areas to save money by using fewer or less expensive resources

The LRS Enterprise Output Server

PageCenterX software is a powerful tool for storing, managing, and accessing documents in electronic form. It is also an integral part of the LRS Enterprise Output Server; a robust, scalable platform that helps organizations:

- Reduce spending on paper, toner, and other consumables
- Consolidate or eliminate printers, print servers, and other costly print infrastructure components
- Enhance user and IT staff productivity by eliminating the burden of print management

A recent analyst study concluded that the LRS customers reported an average ROI of 310% and a payback period of less than six months.

For over 30 years, LRS has maintained a singular focus on providing the world's most reliable and feature-rich enterprise output management solutions. LRS software is running on six continents in more than 5,000 locations, helping customers from nearly every industry sector save money through improved output management.

See the LRS Enterprise Output Management website to locate the LRS professionals nearest you:
www.VPSX.com/contact.

LRS® Levi, Ray & Shoup, Inc.

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